

PROMOTION POLICY (2020-21)

Please note: Due to the COVID pandemic, the policy is subject to revision.

CLASSES P1 TO P5

Profiling and assessment of each child is done to cover competency in different areas of socio-emotional, physical-motor skill development and cognitive development in Languages, Mathematics and Environmental Studies. The progress of the child through the year is considered for promotion to the next class.

Assessment Structure for classes M1 to M3

1. Scholastic Area

Subjects	TERM -1 (100 marks) (1 st half of the session)		TERM -2 (100 marks) (2 nd half of the session) Periodic Assessment – 20 marks Yearly Exam – 80 marks	
Language -1	Periodic Assessment: 20 marks <ul style="list-style-type: none"> • Periodic Test- Pen and paper test – 5 marks • Multiple assessment strategies – 5 marks (oral quiz, oral test, concept map, exit cards, visual expression) • Note book submission: 5 marks • Subject Enrichment Activities : 5 marks 	Half yearly exam for 80 marks <ul style="list-style-type: none"> • Written exam for 80 marks 	Periodic Assessment: 20 marks Periodic Test- Pen and paper test – 5 marks <ul style="list-style-type: none"> • Multiple assessment strategies – 5 marks (oral quiz, oral test, concept map, exit cards, visual expression) • Note book submission: 5 marks • Subject Enrichment Activities : 5 marks 	Year End Exam for 80 marks <ul style="list-style-type: none"> • Written exam for 80 marks
Language -2				
Language -3				
Mathematics				
Science				
Social Science				

2. Co-scholastic Area (Classes M1 to M3): Co-curricular activities will be graded term-wise on a 3-point grading scale (A-Outstanding, B-Very Good and C-Fair); This will include:

- a. **Work Education:** Work Education refers to skill based activities
- b. **Art Education** (visual & performing art)
- c. **Health and Physical Education**

3. Discipline: The students will be assessed for discipline based on factors like attendance, sincerity, behaviour, values, tidiness, respect for rules and regulations, attitude towards society, nation and others. Grading shall be done term-wise on a 3-point grading scale. (A-Outstanding, B-Very Good and C-Fair).

- **Subject specific Enrichment Activities** aim at enhancing understanding and skills of students. These will include: Assessment of Speaking and Listening Skills/Reading/Dictation/Debate/Public Speaking etc. for languages; Laboratory activities/Projects/Map Work/Model Making/Field trips etc. for other subjects. These activities will be carried out throughout the term and evaluated at the term-end.
- For promotion to the next class it is mandatory to get 33% separately in internal assessment and final examination in all subjects.

Assessment Structure				
S1 & S2				
1. Scholastic Area				
Total - 100 Marks				
Subjects	20 Marks (Internal Assessment) Student has to secure 33% marks out of overall 20 marks earmarked in each subject			80 Marks ** Final Examination/Board Examination Student has to secure 33% marks out of 80 marks in each subject
	Subject Enrichment Activity (5 Marks)	Periodic Test (10 Marks) Pen and paper test – 5 marks Multiple assessment strategies – 5 marks (oral quiz, oral test, concept map, exit cards, visual expression)	Notebook Submission (5 Marks) Class work + peer assessment, self-assessment, achievement of student in the subject, reflections, narrations, journals etc.	
	(i)	(ii)	(iii)	
	Language 1	Speaking and listening skills and other language related activities	Periodic written Test, three in each subject in an Academic Year. The successive tests will cover the syllabus cumulatively.	
Language 2	Speaking and listening skills and other language related activities.			
Science	Practical Lab work Model making and other subject related activities.	Average of the best two tests to be taken for final marks submission	School/Board will conduct Year end Examination for 80 marks in each subject covering 100% syllabus of the subject of that class only. Marks and 9 point grading will be awarded for Individual subjects.	
Mathematics*	Maths Lab Practical and other subject related activities			
Social Science	Project work			

* **Choice between Mathematics Basic and Standard is available for year-end Board Examinations in S2.**

- **For promotion to the next class it is mandatory to get 33% separately in internal assessment and final examination in all subjects.**

** **For S1- Half yearly examination-80 Marks, weightage - 20;
Final examination-80 Marks, weightage -60.**

For classes S1 & S2 - The year end Final and Board Examination respectively will cover the entire syllabus.

2. Co- Scholastic Area:

(a) Art Education will be graded on a 5-Point grading scale (A to E).

(This includes Art, Instrumental and Vocal Music)

(b) HPE/SEWA.

The aim of mainstreaming Health and Physical Education (HPE) for classes IX to XII by CBSE, is to enable the student to attain an optimum state of health, by incorporating physical, mental, emotional, social and spiritual well-being and not merely the absence of disease or infirmity.

Social Empowerment through Work Education and Action (SEWA) aims to develop a whole person in their intellectual, personal, emotional and social growth. Learners engaged in this program are expected to be life-long learners and through experiential and constructive modes of learning benefit from the immediate personal experience and view learning as a process.

The assessment on a three-point scale (Learning, Proficient and Advanced) will be based on the following format

- a. The transaction and administering of strand 1 will be done by the school physical education teachers.
- b. Strand 2 will comprise an annual health checkup report.
- c. Strand 3 is SEWA, i.e. Social Empowerment through Work Education and Action. Thus SUPW/Work Education is subsumed under SEWA where students of classes S1 to SS2 will undertake projects under the guidance of the work education teachers.
- d. Health and activity record shall be filled up and submitted by parents, to be maintained as a part of HPE portfolio (file).

3. Discipline (Attendance, Sincerity, Behaviour, Values): will be graded on a Five Point scale (A to E).

CLASSES SS1 AND SS2 (Choice of streams and subjects)

The school offers Science, Commerce & Humanities Streams with the following subjects.

Science: English, Physics, Chemistry, Mathematics/Psychology, Biology/Computer Science/Economics.

Commerce: English, Accountancy, Business Studies, Economics, Mathematics/Physical Education.

Humanities: English, Political Science, History, Economics/Fine Arts, Mathematics/ Psychology /Physical Education.

Physics, Chemistry, Psychology, Biology, Physical Education, Fine Arts and Mathematics are evaluated for **Theory + Practicals**, Political Science, History, Accountancy, Business Studies and Economics for **Theory + Project work** and English for **Theory + ASL**.

A student must attain at least 33% marks in each subject in the consolidated annual result to qualify for promotion to the next higher class. Students of class SS1 must pass in theory and practical examinations in subject with practicals or project, separately.

75% attendance is mandatory to appear for examination and be eligible for promotion.

For class SS1 four unit tests, one half yearly examination and the final examination are conducted. They are given the following weightage:

Unit tests: 15%	Internal Assessment: 5%	First Term:30%	Final Exam:50%
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Practical's are evaluated twice in the academic year (SS1) with 50% weightage to each exam.

Note: The evaluated answer sheets of all exams except the final exam will be handed over to the students after each assessment /exam. However, the answer sheets of the final exam for class SS1 will be kept in the school after being shown to the students.

SS2

Students of classes SS2 will have unit tests, two terminals exams, revision tests and pre-board exams before appearing for the board exam, as per the schedule given in the school calendar or as informed from time to time.

Students are graded for HPE and SEWA (Work Education, Health & Physical education) and General Studies. These grades are included in the class XII CBSE mark sheet.

At least 75% attendance is mandatory to appear for the Board Examinations as per rules. This applies separately to theory and practical classes.

Note: - All assessments / examination (internal as well as Board) shall be conducted as per CBSE guidelines as updated from time to time.
